

Date | Time 4/8/2024 6:00 PM | **Meeting called by** Board Chair

Agenda Items

Time	Item	Owner
6:00 pm	Welcome / Call to Order	Board Vice Chair
	Prayer/Moment of Reflection	
	Moment of Silence for Fallen Team Member	
	Pledge of Allegiance	
6:05 pm	Approval of Agenda	Board
	Approval of March Board Meeting Minutes	Board
	Public Address	If applicable
	Information Items	
6:10 pm	Financial Report	
	Financial Updates	Dr. Heather Collins
	Agenda Items	
6:15 pm	Consultant Updates	Dr. Heather Collins
6:25 pm	Campus Updates : Book Fair, Art Night, Legacy Dinner, May Ball, Charter Review Board Update, Prom	Dr. Heather Collins
	Principal Monthly Update	Principals
	Disciplinary Updates	Mr. Quadric Witherspoon
	College and Career Academy Update	Dr. Robin Wright
	Communications Update	Ms. Casey Moore
	Testing and Data Update	Dr. Tristan Hunter
	EC Update	Ms. Sheila Farmer
	Mental Health Update	Dr. Laneisha Brown-Bright
6:45 pm	Action Items	Dr. Heather Collins
	<ul style="list-style-type: none"> ● Encore 	
	<ul style="list-style-type: none"> ● Infrasi 	
	<ul style="list-style-type: none"> ● Study Abroad Approval 	
	<ul style="list-style-type: none"> ● Sharpe Patel Audit 	
	<ul style="list-style-type: none"> ● Raptor 	
7:00 pm	Closed Session	Board Vice Chair
7:30 pm	Adjournment/Closed Session	Board Vice Chair



Board Meeting Minutes

March 11, 2024

6:00 PM

The mission of Rocky Mount Prep is to educate, equip and empower each scholar to excel academically by providing equitable learning opportunities and collaborating with families and communities.

Attendance:

Board Members Present Administration Present Keen Gravely, Jean Kitchin (virtual), Charles Davis, Shelayna Parker

Staff: Kenya Grant, Tristan Hunter, Lois Glass, Jeaninne Wallace, Dr. Robin Wright, Dr. Heather Collins, Casey Moore, Shamika Gardner, Quadric Witherspoon

Call to Order

- a. Keen Gravely, Chairman, called the meeting to order at 6:03 PM. The meeting met quorum. Shelayna Parker motioned to approve the agenda. The motion was seconded by Charles Davis. The next meeting was scheduled for the 2nd Monday in April.

Approval of Minutes

- a. Parker Motioned Second by Davis
- b. The pledge of allegiance was led by Keen Gravely along with the prayer.
- No Public Address
- A. Information Items - Dr. Collins discussed upcoming events and breaks.
- Financial Report - Dr. Collins presented the financial report to the Board. She discussed federal grant funding. School safety grant 73,500. Career technical education grant \$62,000 feminine hygiene grant \$5,000 Surplus at \$205,109.94 but we will spend some on the boilers that were replaced. We are balancing line items and in April we will meet with the budget for the new year with Acadia and then discuss it with the board.
- Consultant Update: Dr. Collins discussed the changes to the services that are being provided. Dr. Collins canceled Saturday Academy due to very low attendance. We are putting out too many resources for little engagement. We do have an EOG Camp in place that is on Fridays and we have streamlined tutoring for grades 3-8 and small groups in 3-5 to offset the Saturday program. Mr. Davis would like to see a reinforcement program for middle schoolers. It will help to lower suspension rates for

our middle school scholars. Many of the students are now in STEM classes and Robotics for elementary and middle school students.

- **Graduation Date** Sunday June 9th at 11am at NC Wesleyan University and all are invited.
- Principals Updates - Each principal gave their report of what is going on in their grade levels and to discuss some of their key points and updates.
 - a. Mr. Witherspoon's reports that we have had an eventful month. We are being proactive in our approaches to discipline. We've had a low decrease (12%) but we are strategizing and we have new people in place.
 - b. Dr. Brown-Bright - currently serves about 89 scholars school wide. They have intake and referral and then Chapelle (elementary) Mitchell (6-12) and they work in concert with teachers. They have medication management for the scholars that receive services. The Dr can see them virtually and then the nurses can administer the meds. They have a process that starts with referrals from teachers, parents, and staff. They discuss substance abuse and psychological issues as well.
 - c. Ms. Moore - first the proposed academic calendar. We have 185 total school days in the case of inclement weather and places for mental health days. Motion to approve the tentative calendar by Parker second by Davis and voted unanimously. Enrollment opens on Saturday March 16th and closes on April 16th for 246 seats. It will be mostly in Kindergarten and then the Intent to Return forms.

We have a billboard on 64 and hwy 301. We are doing some web advertisements and SEO to help drive traffic to our advertisements.
 - d. Dr. Hunter - Summer Testing plan approved for the Summer Program Plan. The board heard a motion from Parker to accept the plan tentatively and Davis seconded the motion and it was voted unanimously to approve.
 - e. Ms. Winstead - work with homelessness, truancy, and McKinney-Vento. 12 students in hotels this year. We work together with parents and partners to get permanent housing. We now have 3 students because of these programs. We have many parents with truancy and transportation is working with us to make sure that we can get kids even when they're displaced. Kudos to Ms. Winstead who will be on the leadership team with NCDPI to help combat homelessness.
 - f. Dr. Wallace - We have had many successes in HS with Honor Roll and had awards day. We are implementing AVID strategies throughout 3-12 to make sure that scholars are reaching goals with fidelity..
 - g. Ms. Farmer -We have seen a lot of growth in the EC department. We have students that have increased their reading two grade levels and will be changing their classes to career ready. In the inclusion classroom they are using MobyMax. We are increasing engagement for IEP Meetings and removing barriers for parents to get involved.
 - h. Mr. Abrams - We have had a decrease in vandalism and give credit to the team. August 1st installation on the new security system. The vaping sensors will be in after Spring Break. We will notify parents and set the expectations. Boilers are completely installed and the thermostats are not communicating with the system. Teachers have been removing them from the wall but have been notified that this is unacceptable. The board commended his efforts.

1. HR - Coordinator Chloe Bell is here on her first day. She has a new list of projects including automating our Onboarding process and Wellness programs. She was introduced to the board.
2. CTE Approval - Our Futures Programs from Dr. Artis a specialist. He has given a proposal to be approved. Dr. Collins discussed the proposal with the board. It would be a part of the grant for the \$62k. Motion to approve by Parker and second by Davis. They discussed Collins's CTE concerns about how big a job that it will require hence the reason for outsourcing it to a trusted vendor. Voted unanimously by the board.
3. Additional item nomination of two additional board members. Mike Latham and Stuart Stroud. Mr. Gravely would like to propose that we approve these two persons to be board members. Davis would like for them to come and sit and meet the team and see what we do first. It will be postponed until next meeting and have them be present before they be approved to be members. Tonya Bryant from Golden Leaf is also interested in being on the Board and will be present as well.

4. Adjournment

- a. Ms. Kitchin motioned to adjourn to closed session and it was seconded by Parker and voted unanimously.
- b. The meeting adjourned at 7:42 pm to go into closed session.