

ROCKY MOUNT PREP

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BOARD AGENDA

Date | Time 6/17/2024 6:00 PM | Meeting called by Board Chair

Agenda Items

Time	Item	Owner
6:00 pm	Welcome / Call to Order	Board Vice Chair
	Prayer/Moment of Reflection	
	Pledge of Allegiance	
6:05 pm	Approval of Agenda	Board
	Approval of April Board Meeting Minutes and Meeting Amendments	Board
	Public Address	If applicable
	Information Items	
6:10 pm	Financial Report	
	Financial Updates	Dr. Heather Collins
	Agenda Items	
6:15 pm	Consultant Updates	Dr. Heather Collins Dr. Will Artis
6:25 pm	Campus Updates : <ul style="list-style-type: none">● K-Camp/Summer Camp Activities● Campus Closed July 1-5th 2024● Boot Camp July 29th	Dr. Heather Collins
	Principal Monthly Update	Principals
	Disciplinary Updates	Dr. Quadric Witherspoon
	College and Career Academy Update	Dr. Robin Wright
	EC Update	Ms. Sheila Farmer
6:45 pm	Action Items	Dr. Heather Collins
	<ul style="list-style-type: none">● Student Handbook Revisions● Employee Team Member Handbook Revisions● AI Policy	
7:00 pm	Closed Session	Board Vice Chair
7:30 pm	Adjournment/Closed Session	Board Vice Chair

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Board Meeting Minutes

June 17, 2024

6:00 PM

The mission of Rocky Mount Prep is to educate, equip and empower each scholar to excel academically by providing equitable learning opportunities and collaborating with families and communities.

Attendance:

Board Members Present Administration Present Keen Gravely, Jean Kitchin, Charles Davis, Shelayna Parker (virtual), Mike Latham

Staff: Kenya Grant, Tristan Hunter, Lois Glass, Jeaninne Wallace, Dr. Robin Wright, Dr. Heather Collins, Casey Moore, Shamika Gardner, Dr. Quadric Witherspoon

Call to Order

- a. Keen Gravely, Chairman, called the meeting to order at 6:03 PM. The meeting met quorum. Jean Kitchin motioned to approve the agenda. The motion was seconded by Mike Latham. The next meeting was scheduled as a board retreat for July 29th 2024.

Approval of Minutes

- a. Latham Motioned Seconded by Davis
- b. The pledge of allegiance was led by Keen Gravely along with the prayer.
- Public Address - There was not a request for anyone to speak to the Board.
- A. Information Items - Dr. Collins discussed upcoming events and financial reports.
 - a. She discussed that 5/19 was the cutoff date for expenses in order to finalize budget items with Acadia
 - b. She stated that we had a \$296,624.22 surplus but that will change by \$200k because of a MOE from NCDPI. This is from last year with previous leadership and we are gathering more information.
 - c. We are still waiting for notification from grants that we have put out as well.
- B. Consultant Update: She stated that we were moving to a New Futures which is our CTE focus with Dr. Artis. We have narrowed down our pathways and are looking for new teachers. We are expecting between 965 - 972 students but we currently have 840
- C. Campus Updates:
 - **Leadership & Development**
 - a. We are developing from within with team members inside. Mr. Julian Hines will be in 9-12 and Ms. Dawes will be 6-8 assistant principal
 - Introduce Mr. Joe Etheridge to the board and he will serve as Director of Instruction in parallel with principals. He was given an opportunity to introduce himself to the Board.
 - Date of the board retreat - July 31 - August 2nd Board on Track will also be presenting July 30, 2024

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- update website when we change board meeting
- Summer Updates and Campus Closures
 - Summer renovations painting...new custodial staff ... working to keep up the aesthetics of our campus.
 - Principals Updates - Each principal gave their report of what is going on in their grade levels and to discuss some of their key points and updates.
 - a. Dr. Wallace - discussed High School news and updates as well as the monthly AVID reports across campus. She spoke about strategies we are implementing to provide AVID across the campus. Mr. Gravely had concerns about Math I scores. Dr. Collins explained that we didn't have a teacher in the room and now we have one and we have made growth. A good group of students will also retest and we will see more growth. For AVID they have professional development and now they are developing site goals for the new year based on the Summer Institute that they are attending. Dr. Wallace was asked to define WICOR - Writing Inquiry Collaboration organization and reading.
 - b. Dr. Witherspoon - talked about the data for May and June. We decreased by 74%. we decreased overall discipline by 48.7% on a 50% goal. Keep Start Stop is a new program that we will be working on to see what strategies are best to move forward in the new year with regards to discipline.
 - c. Dr. Wallace spoke for Dr. Wright - 9 scholars completed classes and NCWU and 32 at Nash Community 4 are registered for summer. 53 Scholars in 3-11 to be in camps in NCWU and entrepreneurship camp (see her report for the names of the camps.)
 - d. Ms. Farmer spoke about the 85 students in the EC program. Extend 1 students performed extremely well in their testing. Carnival was amazing with 1000 people attending. Federal grant programs in the working.

3. Action Items

1. Dr. Collins asked the Board to vote to update the handbooks for Staff and Students.
2. There was much discussion about scholars tucking in their shirts which is required as much as possible.
3. Dr. Collins discussed each change with the Board and they had a consensus to accept all of the changes.

4. Adjournment

- A. Mr. Latham motioned to adjourn to closed session and it was seconded by Ms. Parker and voted unanimously.
- B. The meeting adjourned at 7:53 pm to go into closed session.
- C. Out of closed session at 0:00 pm
- D. Motion to adjourn board meeting at 0:00 pm by and seconded by