



Board Meeting Minutes

August 1st, 2016

6:05 p.m.

Our mission is to inspire scholars to expect excellence, express excitement, extend education, and experience prep to achieve their dreams for college, career, and life in a competitive global marketplace.

In Attendance: Thomas Parrish, Michael Wiggins, Ricky Parks, Kelly Shore, Chip Williams, and Dewey Clark.

Staff In Attendance: Todd Pipkin, Chaunte Garrett, Tim Everett, Beverly Joyner, Ben Barnes, Richie Mitchell, Tracy McBride, Gale Parker, Carylon Phillips, Melody Lynch, Reinishia Gonzalez, and Shaneki Cauble.

Thomas Parrish, Chairman, called the meeting to order at 6:05 p.m.

1. Chairman's Report – Thomas Parrish
 - a. Parents are excited about the new changes moving into the school year.
 - b. Board members will receive the previous board minutes digitally. Board members will need to approve following receiving the minutes.
2. School Update– Todd Pipkin
 - a. Mr. Pipkin discussed the school transformation progress including the new flooring, paint, and layout of the cafeteria.
 - b. Transportation adjustments have been made. We have previously had over 200 bus stops, which are now being limited to 80 bus stops. The costs of maintaining buses have been an issue; therefore adjustments have been made in providing effective transportation. Mr. Wiggins raised concerns about scholar safety with new bus routes. Mr. Parrish questioned the amount of money saved on the new bus stop plan. Mr. Everett said approximately \$30,000 to \$40,000, however the money will be reinvested in bus driver pay.
 - c. Mr. Pipkin discussed our new partnership with Belk for scholar uniforms. Belk will be providing discounts, hosting events, donating money towards school supplies, and potentially investing towards our future athletics and arts programs.
 - d. Other updates from Mr. Pipkin included new after school programs with the YMCA, Boys & Girls Clubs of America, and Tiny Techz. Other school wide updates included a new partnership with Habitat for Humanity, new grant writer working on funding, and improved athletic programs.
 - e. Our Administrative team will be leaving on a retreat this upcoming weekend to discuss handbook revisions, policy updating, parent engagement, SMART goals, and team building.
 - f. Our mission has been changed. Our mission is *to inspire scholars to expect excellence,*

express excitement, extend education, and experience prep to achieve their dreams for college, career, and life in a competitive global marketplace.

- g. Our Academic Improvement Plan for the upcoming school year has been submitted to the state. The Charter Board has reviewed the plan submitted and Rocky Mount Prep has already received positive feedback. Dr. Garret discussed our next steps in school improvement and detailed what was included in the plans. Some of these details included curriculum changes, professional development opportunities, calendars for beginning of the year staff orientation, PLC implementation, unpacking content, and our new scholar to staff ratio.
 - h. Mr. Parrish questioned our use of state evaluative data for staff feedback. Dr. Garret discussed our state system in terms of tracking and managing lateral entry paperwork. Our set expectations and management piece will work to receive more valuable data.
 - i. We have received new partnership support with NC Wesleyan and Teach for America.
3. Finance Committee Report – Tim Everett
- a. Mr. Everett stated that we ended the fiscal year with \$174,000 surplus. That surplus and budget has used to plan for the coming year. The cost of our new chiller will be in the budget for next year.
 - b. There were no additional questions in regard to financials. Petway Mills & Pearson will be audit will be completed first week of September.
 - c. Mr. Clark recommended dropping cents to the financials so it would be easier to read for future use.
 - d. A motion to approve financials was made by Mr. Clark and seconded by Mr. Parks and unanimously approved at the end of the meeting.
4. Governance Committee Report – Ricky Parks
- a. Based on recent discussions, the Board of Trustees is looking for new active board members. Any recommendations for our board should be sent to Mr. Parks.
5. Other Business
- a. Mr. Everett discussed some of the challenges with health insurance. In looking into state benefits for health and retirement versus other private companies, ADP TotalSource provided the most reasonable cost. ADP TotalSource provides pay roll, health insurance and retirement options for Rocky Mount Prep at neutral cost to the school. There were recently concerns in regard to a co-employment agreement with ADP Total Source, however attorneys have amended the agreement in changing the language applicable to both parties.
 - b. Mr. Williams made a motion to move forward with ADP TotalSource, seconded by Mr. Wiggins unanimously approved.
 - c. Mr. Whitaker made a motion to move into a closed session to discuss personnel issues, seconded by Mr. Wiggins, and was unanimously approved at 7:06 p.m.
 - d. Mr. Williams made a motion to move from a closed session back into an open session, seconded by Mr. Parks, and was unanimously approved at 7:52 p.m.

Ms. Wiggins made a motion to adjourn, seconded by Mr. Parks and unanimously approved. The meeting adjourned at 7:14 p.m.