



Board Meeting Minutes
June 6th, 2016
6:00 p.m.

Our Mission is to inspire scholars to Learn with Passion, Lead with Confidence, and Live with Character so they will achieve their dreams for college, career, and life in a competitive global marketplace.

In Attendance: Thomas Parrish, Michael Wiggins, Morris Wilder, Ricky Parks, Kelly Shore, Chip Williams, Dewey Clark and Marcus Whitaker.

Staff In Attendance: Todd Pipkin, Doug Haynes, Tim Everett, Angela Langley, Grova Bridgers, Richie Mitchell, Ben Barnes, Beverly Joyner, Ben Eustice, Tracy McBride, Tiffany Hickman, Rochelle Dunlop, Jolly Manning, Travis Williams, Lisa Bullock, Gale Parker, Faith Boakye, Debbie King, Bobby Beverly, Inezsia Anderson, and Lekeia Palmer.

Thomas Parrish, Chairman, called the meeting to order at 6:00 p.m.

1. Chairman's Report – Thomas Parrish
 - a. Mr. Parrish gave an update in regard to the State Board of Education. They have requested an update in regard to our remediation plan by July 1st. We are waiting for initial approval of that plan and next action steps.
 - b. Our new board structure has added community development sub committee in order to total four sub committees. A motion to accept the new board structure was made by Mr. Parks, seconded by Mr. Williams and was unanimously approved. Ms. Evans has resigned from the board for health reasons, therefore is not listed as a board member
2. Approval of Consent Agenda – Minutes
 - a. A motion to approve the minutes and financials was made by Mr. Clark, seconded by Mr. Wilder and was unanimously approved.
3. Welcome Our New Head of School– Todd Pipkin
 - a. Mr. Pipkin welcomed the board and all in attendance as our new Head of School. Mr. Pipkin announced he would be holding community meetings starting next week called Sweet Tea Chats, an informal way for parents to discuss concerns, change, and aspirations for Rocky Mount Prep. Mr. Pipkin discussed some of his upcoming plans such as integrating business round table discussions, hosting administrative leadership luncheons, creating a new website, developing business partnership, finding space for a cafeteria, grant writing, forming a parent organization, creating smart goals, and plans looking forward to the first day of school.

4. Governance Committee Report – Ricky Parks
 - a. Steven Walker serves on the NC Charter School Advisory Board and joined the board meeting in offering feedback and guidance for charter school leadership. He stated the five things that make a quality charter school: great school leader, active and responsible board of trustees, active collaboration in the charter world, and well-maintained and planned operations, and board that demands results.
 - b. Dr. Bridgers congratulated Mr. Haynes for his hard work and dedication to Rocky Mount Prep over the last three years.
 - c. The Board Retreat will be on June 18th for orientation and upcoming planning. Dr. Bridgers is working on logistics for the summer retreat. Information will be provided before the retreat with prior reading related to our finances, committee structure, vision, future plans, and open discussion items.
 - d. The National Charter School Conference will take place June 26th-29th in Nashville, TN. Dr. Bridgers nominated Ben Barnes and Todd Pipkin in attending this event. A motion to approve their attendance to the National Charter School Conference was made by Mr. Wilder, seconded by Mr. Williams and unanimously approved.
 - e. Mr. Clark requests future proposed plans such as conference attendance and retreats with significant notice.

5. Academic Committee Report – Marcus Whitaker
 - a. Ms. Joyner discussed the Read to Achieve Summer Reading Camp covering scholars 1st through 3rd grade from June 13th through July 1st. Data has been gathered in order to have the summer reading camp and to target strength and weaknesses. Sodexo will provide the food on our campus, which will be effective use of the summer camp time. Information has been sent home to parents and teachers are currently awaiting attendance numbers. NWEA testing and Read to Achieve testing will take place during the camp to serve as a benchmark.
 - b. Middle school will be hosting a similar program to elementary school for approximately sixty scholars. Mr. Barnes stated that the camp is available to scholars on a first come, first serve basis with a priority to scholars currently being retained. Middle school teachers will be teaching their subject areas during the camp. Information has been mailed out today to one hundred scholars with spaces for sixty scholars
 - c. Ms. Bullock discussed a similar three-week reading camp for high school. The camp will be structured differently than traditional summer school in allowing scholars to receive one to one direct instruction. The hand delivered invitations are due back tomorrow for the sixty-four scholars invited. These scholars were selected based on NWEA data, benchmark, EOC, and teacher recommendations for scholar participation. High school English teachers are following up with parents for an anticipated group of forty scholars. High school will be running the same time, transportation, and food services.
 - d. Mr. Parrish questioned transportation between the overlap of summer camps for bus purposes. Ms. Joyner clarified that transportation will cover 1st grade through 10th grade with central drop locations.

6. Financial Committee Report – Tim Everett
 - a. April financials have been previously sent to all board members. A handout was distributed in regard to the budget proposal that will be sent to the state. Changes stated in the handout include bus maintenance and new salary adjustments. The budget covers

the fiscal year started July 1st through June 30th. Any significant changes to the budget will be sent to the board prior to submitting to the state.

- b. Mr. Parrish questioned the professional development budget cost changing. Mr. Everett explained how we have discontinued our budget with MorningSide, a professional development resource, aiding that change.
- c. A motion to accept the new budget was made by Mr. Clark, seconded by Mr. Williams, and unanimously approved.

7. Community Development Committee Report – Michael Wiggins

- a. Mr. Wiggins has spoken with Ms. Davenport, current President of our Parent Teacher Committee, about restructuring that group. Mr. Wiggins has identified families interested in serving as active members and has plans to begin fundraising in the beginning of the year. Mr. Pipkin proposed attending the National PTA Conference and looking into that for more information.
- b. Mr. Wiggins has gathered expressed interest in hosting a book fair and putting together different resources guides for community organizations for future partnerships.

8. Other Business

- a. Mr. Parrish stated that 40% of Rocky Mount Prep’s staff is “hatchling” and could benefit from state benefits. If the state retirement fund is approved through legislation, Rocky Mount Prep could be a part of the state’s retirement plan. Mr. Parrish will follow up with more information if the legislation approves.

Morris Wilder made a motion to adjourn, seconded by Chip Williams and unanimously approved. The meeting adjourned at 7:29 p.m.