



**Board Meeting Minutes**  
**August 15, 2015**  
**9:00 a.m. – 2:00 p.m.**

*Our Mission is to inspire scholars to Learn with Passion, Lead with Confidence, and Live with Character so they will achieve their dreams for college, career, and life in a competitive global marketplace.*

**In Attendance:** Marcus Whitaker, Thomas Parrish, Bob Barnes, Chip Williams, Morris Wilder and Ricky Parks.

**Staff In Attendance:** Doug Haynes, Melissa Watson, Richie Mitchell, Dr. Grova Bridgers, Trent Weatherford, Angela Langley, Tim Everett, Inezsia Anderson, Faith Boakye, Stephanie Denton, Ben Eustice and Tasha Parker.

**Others In Attendance:** Parent

Chairman Thomas Parrish called the meeting to order at 9:00 a.m.

1. Approval of Consent Agenda – Minutes and Financials
  - a. A motion to approve the consent agenda and minutes with the correction of item number four being changed from “two” to “three” year terms was made by Morris Wilder, seconded by Bob Barnes and unanimously approved.
  - b. A motion to approve financials was made by Chip Williams, seconded by Marcus Whitaker and unanimously approved.
2. Chairman’s Remarks – Thomas Parrish
  - a. Chairman Parrish welcomed board and staff members.
3. Management Report – Doug Haynes
  - a. Growth is the theme this school year to improve academic results.
  - b. Core values have been updated to include “responsibility”.
  - c. Common core standards completely changed testing structure. Proficiency is much harder.
4. Board Policy Proposals – Thomas Parrish

- a. Mr. Parrish discussed criminal background checks, anti-nepotism, facilities use, employee leave days and grievance policy proposals. Currently there is a \$2,000,000 limit on liability insurance. To make the facilities more user friendly, the limit will be reduced to \$500,000.
  - b. A motion to approve all policies except facilities use was made by Bob Barnes, seconded by Marcus Whitaker and unanimously approved. The board will wait to vote on the amended liability insurance.
5. Review of SWOT Analysis – Trent Weatherford
- a.
4. Academic Report – Angela Langley
- a. Angela Langley, Director of Academics and Instruction, presented to the Board an academic report which included curriculum and professional development strategies and implementations.
5. Break & Walkthrough of Facility Improvements
6. Board Member Job Descriptions, Roles & Commitments – Morris Wilder
- a. Mr. Wilder presented sample board member job descriptions, roles and commitments.
  - b. A motion to approve board slots as follows was made by Chip Williams, seconded by Thomas Parrish and unanimously approved.
    - Chair – Morris Wilder
    - Vice Chair – Chip Williams
    - Secretary – Thomas Parrish
    - Treasurer – Bob Barnes
  - c. A motion to approve by-laws and proposed rotation of board members was made by Thomas Parrish, seconded by Bob Barnes and unanimously approved.
  - d. Board members signed conflict of interest policy.
7. Budget Changes – Doug Haynes
- a. Mr. Haynes briefly discussed and reviewed the finance report with the board.
  - b. Changes include: the addition of EAP Partnerships, a counseling service available for staff and their families; purchase of books and other supplies; a re-bid of the service contract with Coeco Office Equipment and the change in landscaping providers, totals a savings of \$120,000 per year.
  - c. Clarification is needed in reference to a correspondence from DPI (Department of Public Instruction) which shows an increase of \$650,000 in per pupil allowance for state and specialized education.
  - d. Thomas Parrish made a motion to approve new positions and new hires, seconded by Bob Barnes and unanimously approved.

8. Strategic Goals & Plan for 2014-15 – Doug Haynes
  - a. Mr. Haynes discussed goals to accomplish by June 2015
    - 43% to 50% in Reading/English Language Arts (ELA)
    - 22% to 35% in Math
    - 72% to 85% in Parent Satisfaction
    - 82% to 90% in Team Satisfaction
9. Lunch with discussion/questions
10. Operations Report – Tim Everett
  - a. Mr. Everett covered several projects under Facilities and Campus; Transportation; and Vendors. Repairs to buildings and buses have been completed and after a complementary energy audit from the City of Rocky Mount, is looking for additional ways to reduce cost.
  - b. A new 3-year food contract with Sodexo is effective and they have acknowledged an increase in prices.
  - c. B&B Landscaping is the new company that will be caring for the grounds. The previous service was not providing quality work.
  - d. The quality of work from The Budd Group, our housekeeping service, has not been satisfactory. A new service, Blink, was hired at a significantly lower price to provide housekeeping services.
  - e. A motion to approve meal charges for 2014-15 was made by Chip Williams, seconded by Thomas Parrish and unanimously approved.
11. State Charter School Performance Framework – Doug Haynes
  - a. Mr. Haynes reported that he and Mr. Wilder attended a meeting in Wilson hosted by the Office of Charter Schools on how the performance of charter schools will be graded.
  - b. Operational framework includes: education program; students and employees; school culture; governance; safe school; reporting and compliance
  - c. Performance framework will be collected through letter of assurances, document review, site visit reviews, observed practice and extended reviews if necessary

Bob Barnes made a motion to adjourn, seconded by Thomas Parrish and unanimously approved. Chairman Wilder adjourned the meeting at 2:05 pm.